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## **Job Description**

### **Diecutter / Rewinder Operator**

Job Duties for Position Include:

Safe and efficient operation of ABG finishing and rewinding equipment.  
Check to ensure that parts meet requirements of specs and order.  
Continuously inspect product to ensure that finished product meets order and spec requirements.  
Management of multiple variations of SKU's and products.

Ensure all paperwork is legible and accurate.  
Ensure proper packaging and shipping of finished product to the customer.  
Maintain volume of necessary supplies.

Be actively involved and interface with day-to-day printing department operations and be aware of department workload.  
Participate in quality improvement initiative to ensure customer satisfaction and that all jobs meet or exceed estimated times.

Keep an organized and clean workstation.

Desired Skills and Qualities:

Strong attention to detail and quality control.  
Ability to work with machinery, including setup, breakdown and general maintenance.  
Strong measurement skills and understanding to 1/16".

Strong math skills including between fractions and decimals.  
Clear vision for quality inspection of color shifts and registration accuracy.

Basic computer skills for Windows based applications.

Able to work in an environment of changing priorities.  
Positive attitude, self-motivated, able to work independently as well as within a team.  
Safety conscientious.

Position Requirements:

High School Diploma or equivalent GED.  
Requires substantial twisting and bending, must be able to lift 75 lbs. to waist level without

assistance.

Must be able to stand for large portions of daily shift.